

**Northern New Mexico College
INFORMATION TECHNOLOGY POLICY**

Subject:	Usage of Computer Equipment (SOL-SSS) Policy
File Reference:	5.1
Date Approved By Board of Regents:	January 29, 2004
Replaces Policy Approved On:	

Purpose:

Policy: The Success, Opportunity, and Learning (SOL) Program may loan desktop and laptop computers to students who are eligible participants in its program. The period of each loan will be for a maximum of one week (seven nights) at anyone time (laptops) or one semester (desktops). Eligible students must return the equipment in the same condition as when it was signed out. The student signed out for the equipment and/or any accessories loaned with it will be fiscally responsible to Northern for any damage to such equipment and/or its replacement, excluding normal wear and tear as determined by Northern's MIS department. In the case of damage or loss, the MIS department will assist the SOL department in determining the cost of repair and/or replacement which shall be billed to the student. Until restitution has been made, a financial hold shall be placed on the student's records.

Students using this equipment are not permitted to incur charges for access to the Internet nor will they use college property to access adult or pornographic web sites. Evidence of such shall constitute grounds for the loss of privilege of borrowing SOL equipment.

Procedures:

Cross Reference:

